

St. Chad's Building Committee 3
Meeting # 32
June 15, 2008

Attendees: Paul Apodaca, Debra Kincaid, Jan Kingsbury, Rich Lehoucq, Eileen Simpson, Richard Simpson, Don Smiset (guest), Terry Weeks (guest), and Father Brian Winter

Members Absent: Susan Carson, Bob Gough, Merri Jean Jones, John Kaltenbach, and Bo Keith

Handouts provided prior to the meeting:

Agenda

Handouts provided at meeting

June 2, 2008 Financial Report

Draft Purpose and Questions for the June 25 session with Terri Mathes

1. Richard Simpson, Vice Chair, welcomed the guests and led the prayer.
2. Jan Kingsbury moved the agenda be accepted. Eileen Simpson seconded the motion. The motion passed.
3. Debra Kincaid moved the minutes to the June 1 meeting be accepted. The motion was seconded by Rich Lehoucq. Eileen Simpson commented that two changes had been made to the minutes which did not affect the content. "Everyone" in item 5.a., third paragraph was made into one word. Item 5.a. fourth paragraph first line was revised to read "...and, with a smaller-than-hoped-for budget, we may need...". The revised minutes were accepted. Jan Kingsbury moved and Rich Lehoucq seconded, that the minutes of the June 5 meeting be accepted. Motion passed.
4. Don Smiset, guest, reported that the June 2006 Parish Directory contained 114 family units. The August 2007 Directory contained 162 family units. Ten months later, the June 2008 Directory contained 174 family units. He indicated St. Chad's is netting an addition of 1.2 family units per month.
5. Paul Apodaca presented the financial report as of June 2. Available funds total \$141,732.25. The projected available funds are \$544,429.37. Pledges are being paid in advance of the pledge schedule. A request was made to have the financial reports reflect data to the month end rather than partial month data. The group discussed the forecasted pledges information.
6. Old Business.
 - a. **Gather input from Parishioners/Education.**
 1. AI 31-1 (Contact Terri Mathes regarding June 25 session with BC3 to discuss small group session talking points). Bob Gough has contacted Terri and we are on her schedule. This action item is closed.
 2. AI 31-2 (Collect questions for Terri Mathes to address at June 25 meeting). Richard Simpson handed out a draft of the purposes and questions for the June 25 meeting. He requested that any additional items be forwarded to him by end of day Tuesday. He plans to send the items to Terri on Wednesday, one week prior to our meeting with her.
 3. June 25 meeting details. Richard Simpson stated that Terri Mathes will be available to us all day on June 25. Her plane does not leave until about 9 pm. It is known that Bob Gough, Merri Jean Jones, and Paul Apodaca will not be able to attend the session. The tentative time for the session was set at 10 am to 4 pm, subject to change after contact with Terri Mathes. It was proposed that some persons may wish to take Terri out to dinner prior to her flight departure. It was also suggested that the June 25 session be recorded for playback for those unable to attend. Richard agreed to contact Terri regarding session time when he emails the proposed questions to be addressed. Father Brian agreed to encourage Vestry members to attend the June 25 meeting. Eileen Simpson noted the Communication Committee members had been invited to the June 25 session.
 4. AI 31-3 (Plan hosts and schedule July small group meetings). Jan Kingsbury stated there are about twenty persons involved in either BC3, Vestry, or other leadership positions. She estimated that twelve gatherings, with twelve families invited per gathering would suffice. Jan suggested holding one gathering on a Sunday afternoon at the church, with the Building Committee offering rides for those who needed transportation.

Jan Kingsbury acknowledged that due to family requirements, she may be unavailable after July 8 through much of the month. Jan agreed to consider selecting a co-chair to ensure a smooth transition in case she is absent in July during the small group sessions.

5. AI 31-4 (Send "We Heard You" paper to BC3 for review). Bob Gough emailed the document he authored to all BC3 for review. The document was finalized by the Communications Committee, printed, and inserted in today's Sunday Bulletin. This action item is closed.

6. Communications Committee. Eileen Simpson reported that Ruth Miller and Sherry Holmen have agreed to serve on the Communications Committee.

b. Financing.

1. AI 27-1 (Plan second stage building campaign). This action item is on hold.

2. AI 31-1 (Write bond sales summary). This item was deferred due to Susan Carson's absence.

3. AI 23-3 (Add Building Fund information to the new member letter). This action item is on hold, waiting for the formation of the Stewardship Committee.

c. Fun-raising.

1. AI 19-3 (Shirt sales advertising). Rich Lehoucq reported that Leslea Lehoucq has received the information and is working on the project. A WORD or PDF file will be used for printed distribution, in addition to insertion on the web page.

2. AI 23-2 (Plans for next fun-raising). Rich Lehoucq stated some fun-raiser will be planned to coincide with the September Open House. Children and teens would be involved. Richard Simpson suggested this action item be changed to "plan next fun-raiser" since the golf tournament idea was tabled last month. Father Brian indicated that the kids would be having a car wash, possibly in August. Jan Kingsbury reported that she had discussed the July 4 ice cream social with Harold DeHoff, Brotherhood of St. Andrew leader. They discussed having a Building Fund donation box available at the event. Harold agreed to discuss Building Committee involvement with this event with the Brotherhood when they meet Saturday morning. Eileen Simpson stated Leslie Lundberg and Michelle Sandeger are planning a recital in September, with a donation box specified for the Organ Fund available for attendee donations. The group discussed various donation designations.

d. Building Design.

1. AI 23-6 (Recommendation on communion rail). This action item is deferred until the Worship Committee can discuss.

e. Building Contractor Selection.

1. AI 14-3 (Building contractor selection). This action item is deferred until an appropriate time.

f. Other.

1. "Effects of not building" paper. Rich Lehoucq indicated he was working on refining the document. This paper will become a source of information the Building Committee can draw upon in the future.

2. Calendar. The parish picnic is scheduled for August 24 at Oak Flats campground. The Camp Stoney Golf Tournament is planned for October 23.

3. Items for website. The approved minutes for June 1 and June 5, the June Newsletter article, and today's Bulletin insert can all be posted onto the web site.

7. New Business. There was no new business.

8. The next BC3 meeting is scheduled for Sunday, July 6 at 11:15 am. The session with Terri Mathes is scheduled for Wednesday, June 25.

New Action Items

None.

Respectfully submitted,
Eileen Simpson
6/16/2008